### CondoRéseau Internet Web Sites dedicated to Co-owners Syndicates



### **USER GUIDE**



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## About the CondoRéseau web sites

CondoRéseau is a website service offered free of charge and exclusively for **CondoConseils** member's co-owners syndicates. A dedicated website only for registered residents authorized by the syndicate administrators

#### A COMPLETE AND SECURE REGISTER FOR YOUR CO-OWNERSHIP CO-OWNERS SYNDICATE

- Implementation and putting online of the site by CondoMarketing;
- Maintenance and regular updates;
- Assistance without charge for the administration of the site;
- Passwords encrypted;
- Updates of members information made in online by users;
- Consultation of syndicate's documents and archives;
- News, information, interview notes, etc .;
- Automated sending of e-mails when adding documents;
- Personalized sending of e-mails to members subscribed to the site;
- Direct access to the archives section of Copropriété Plus magazine;
- Direct access to videos of events and training courses available at ExpoCondo.ca.

## All users of CondoRéseau sites and directors of CondoConseils syndicates members are registered as members of the Federation des copropriétaires du Québec.



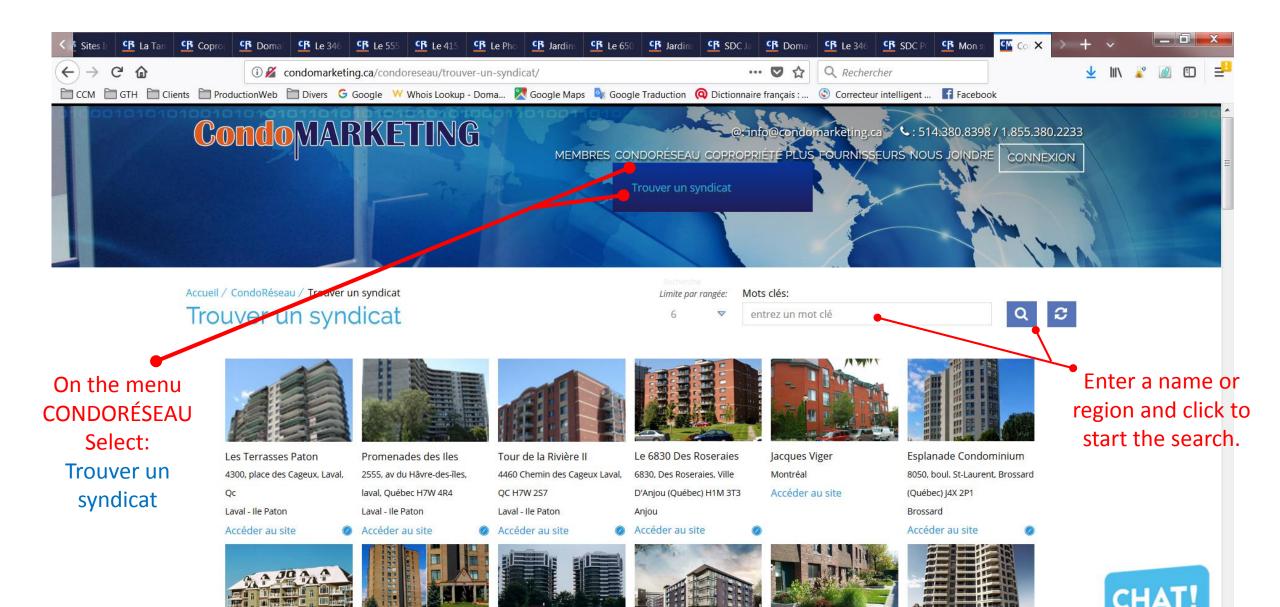
## Find a syndicate's CondoRéseau web site address

### Go to www.CondoMarketing.ca

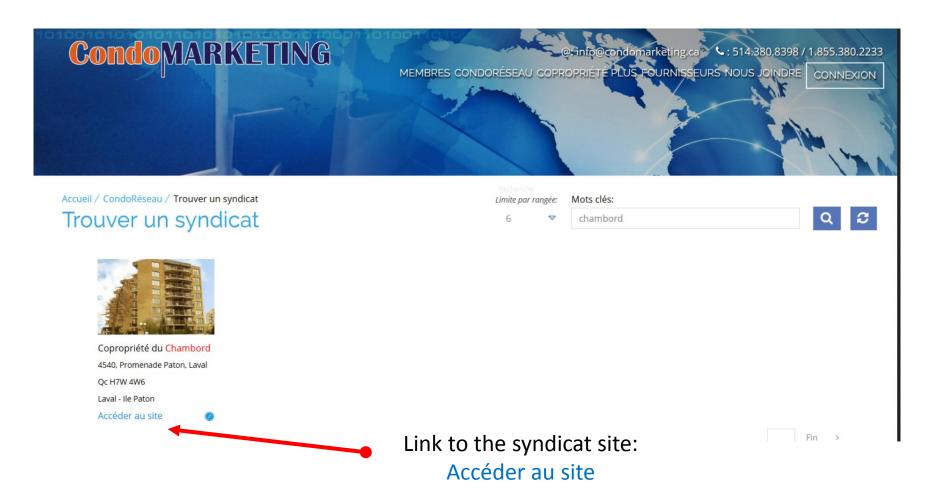


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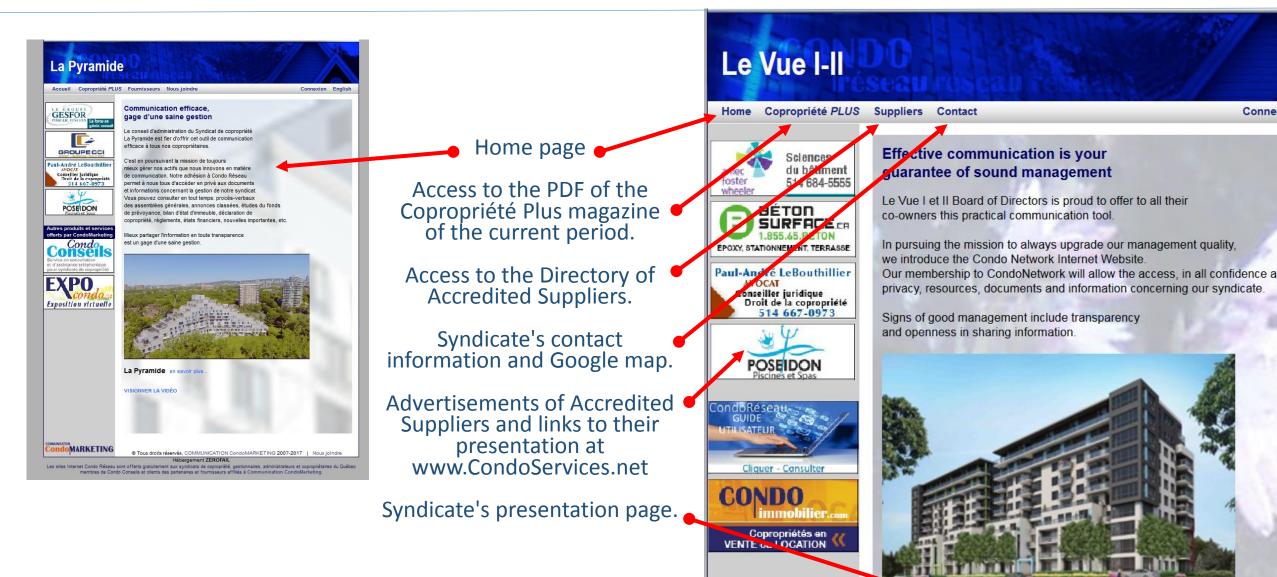
## Find a syndicate's CondoRéseau web site address



## Go to the CondoRéseau syndicates site



## Main menu of the site - Public pages



## Syndicate's presentation page

Links to some examples of syndicate's presentation pages:

SDC Le Laurier du Plateau

SDC Le Laurier de l'Ile Paton

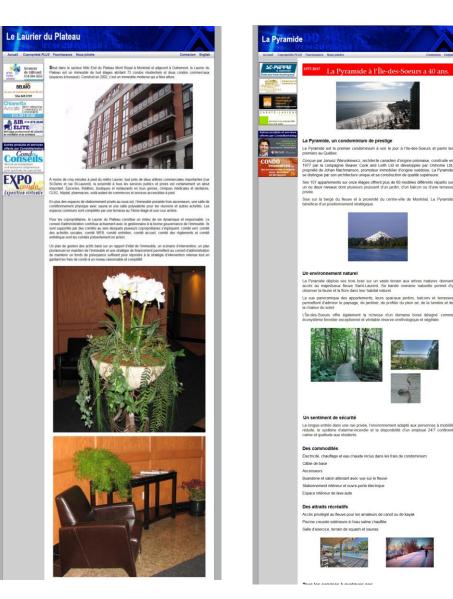
SDC La Pyramide de l'Ile-des-Sœurs

SDC Châteaux du Mesnil

SDC du Chambord de l'Ile Paton

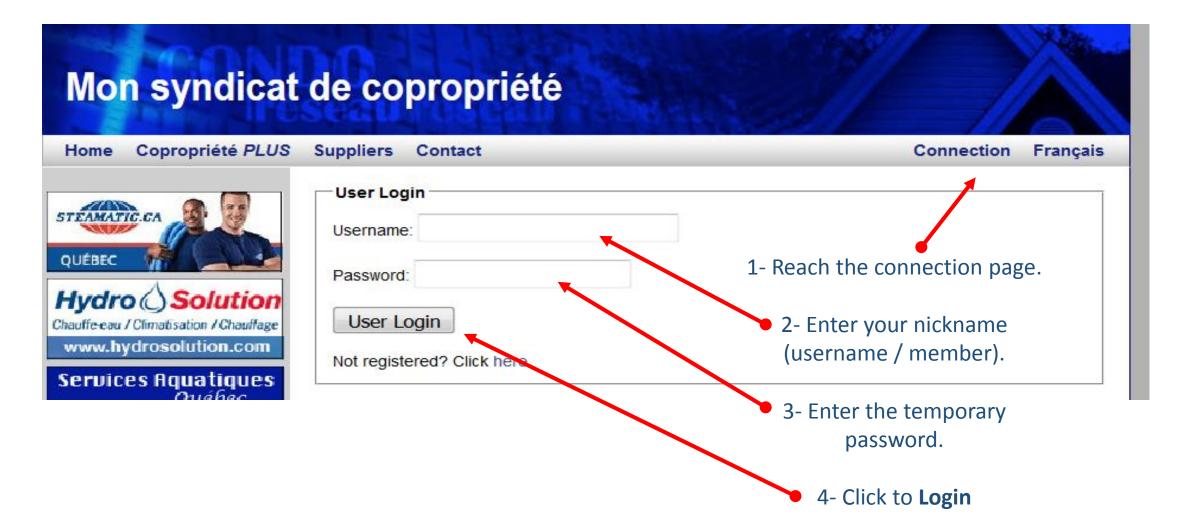
SDC Le Florentin de Ste-Foy



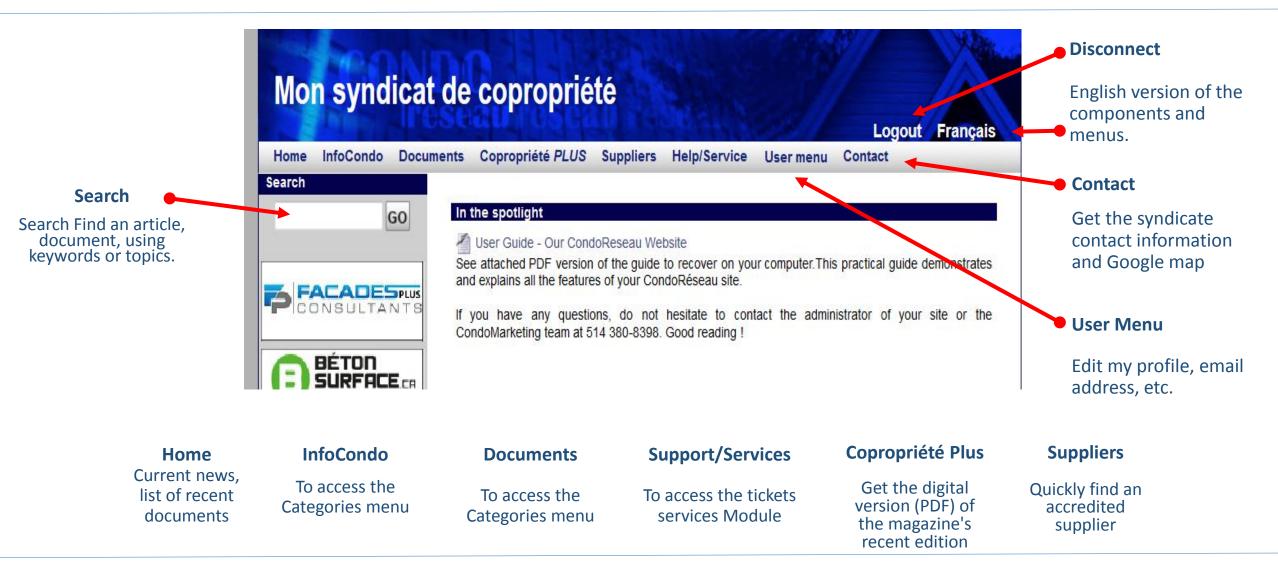


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## User Login page



## Main menu of the site - Connected



## Go to member's profile



## My profile

The information on this page are confidential. Only syndicates administrators can access it.

Some fields are not editable by the user. If the information listed in these places seems inaccurate, please notify your administrator.

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# Consultation of documents and archives

Archiving of information and documents is done by categories. The functionalities for the consultation to the InfoCondo & Documents modules are the same.

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## Communications

### Mon syndicat de copropriété

#### Hello condo,

Syndicate **Mon syndicat de copropriété** would like to let you know that an article has been modified under the category "CondoMarketing Services" of the section "InfoCondo" in our web site.

To consult this article right now, you just have to click on the link below to access the site and log in.

Guide de l'utilisateur - Notre site Internet CondoRéseau

Good reading

.....

Please do not reply to this email, as it will not be sent to the Syndicate's address and thus cannot be answered.

Link to access the login page

Following your secure connection, you are directed to the article to consult without having to navigate to find it.

#### Additions to the modules InfoCondo & Documents

### You receive this email when an article, document is added to your site. Just click the link to go to the login page and sign in. You are then directed directly to the article page. • This step is secure. Access is restricted to authorized members only.

### Mon syndicat de copropriété

#### Our CondoReseau Website User Guide

Get now your PDF version copy of the guide to recover on your computer. This practical guide demonstrates and explains all the features of your CondoRéseau site.

If you have any questions, do not hesitate to contact the administrator of your site or the CondoMarketing team on 514 380-8398. Good reading!

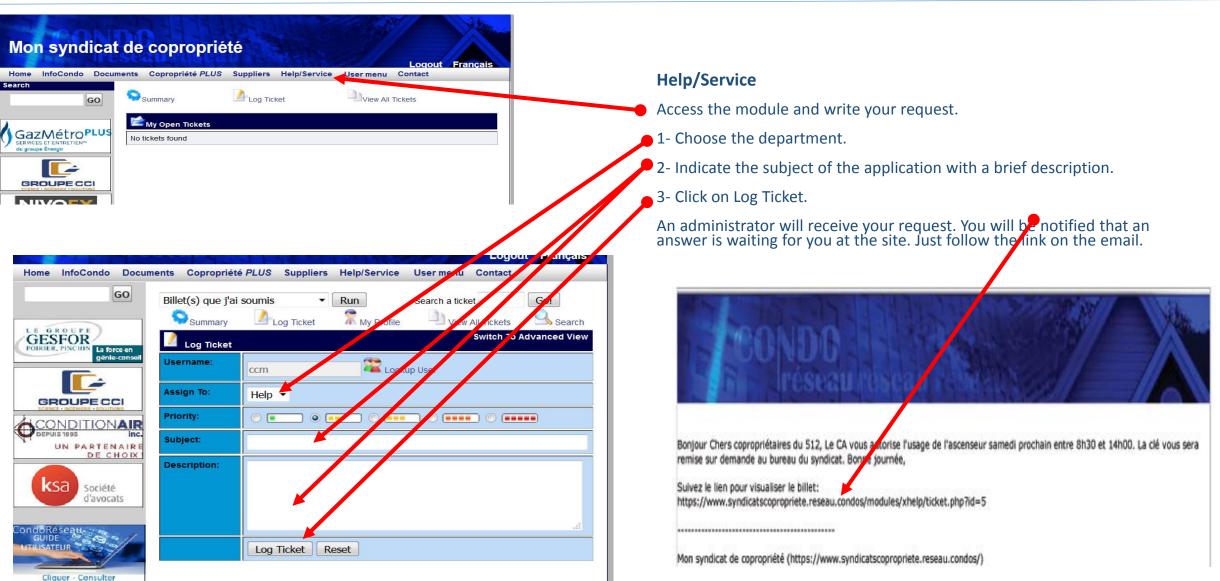
L'administrateur du site admin@condomarketing.ca

#### Sending personalized emails

You receive this email when administrators choose to inform you of a situation or important event. Only authorized and selected members receive this communication. For more details, you can consult the information relevant to your CondoRéseau site.

**WARNING !** The file attached to the email will not be added to the union website and can not be consulted later. The information will not be secure and confidentiality will be affected.

# Help/Service

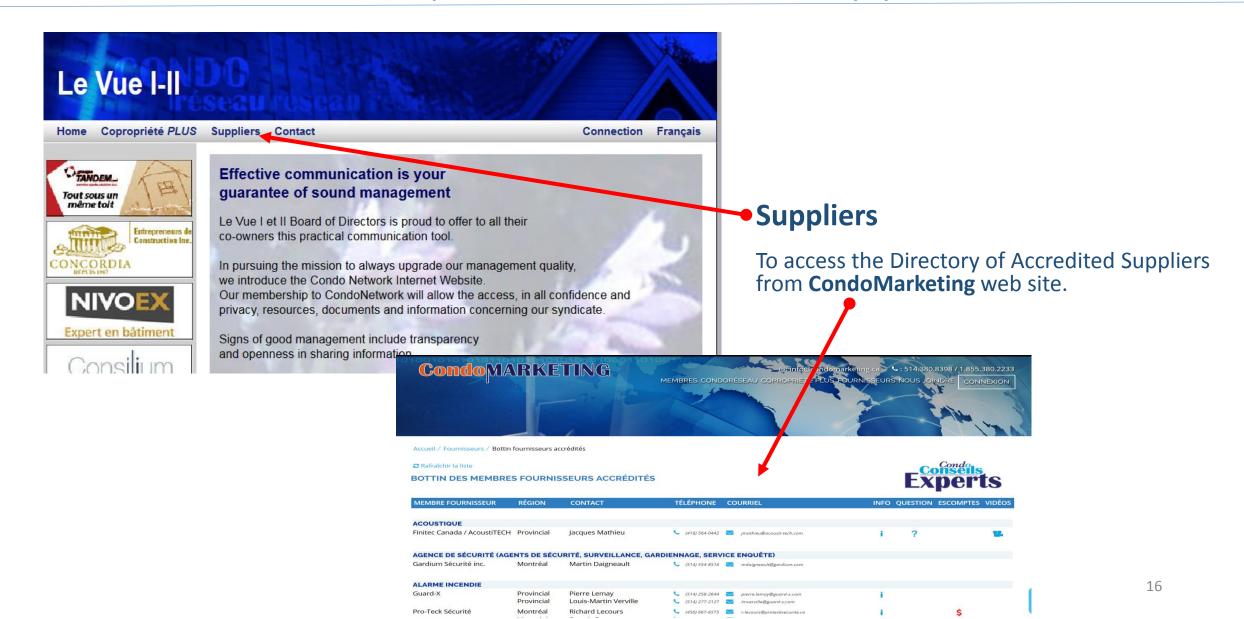


# Magazine Copropriété Plus



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## Contact page

